

The Mid-Ohio Educational Service Center Board of Governors met in regular session on June 22, 2016 at 12:00 p.m. at the Mid-Ohio ESC office.

1. Call to Order
President Dixon called the June meeting to order.
2. Roll Call
Treasurer Earnest called the roll.
Present: Geissman, Plotts, D. Prater, M. Prater, Swigart, Theaker, Dixon
3. Pledge of Allegiance
4. Recognition of Guests
1) Amanda Mahon – Director of Education
5. Approval of Minutes
The President called for corrections and a motion to approve:
Motion by Mr. Theaker, seconded by Mr. Prater, to approve the May 10, 2016 regular meeting and May 19, 2016 special meeting minutes.
Vote: Seven yeas
6. Approval of Adjustments/Adoption of the Agenda and Addendum
Motion by Mrs. Plotts, seconded by Mr. Prater to adopt the agenda and addendum.
Vote: Seven yeas
7. Reports
 - A. Board Members
 - B. Superintendent
 - 1) Education Department Update – Amanda Mahon, Director of Education
8. Executive Session

Motion by Mrs. Prater, seconded by Mr. Swigart that the Board go into Executive Session at 12:38 p.m. for the purpose of considering the employment of a public employee or official.
Vote: Seven yeas
9. Return from Executive Session
The Board reconvened into Regular Session at 1:55 p.m. with all members present.

10. Amended Superintendent Contract

Upon motion by Mrs. Plotts and seconded by Mr. Geissman, the Board approved the following amendments to the Superintendent's contract:

- 1) Contract extension to July 31, 2020.
- 2) 3% salary increase for the 2016-2017 contract year.
- 3) Eliminate 10 Days of Outside Activities (#3, page 2) and increase vacation to 30 days (#6.E, page 4-5).

Vote: Seven yeas

11. Amended Treasurer Contract

Upon motion by Mrs. Plotts and seconded by Mr. Swigart, the Board approved the following amendments to the Treasurer's contract:

- 1) 3% salary increase for the 2016-2017 contract year.
- 2) Tax Sheltered Annuity added (#12, page 3)

Vote: Seven yeas

12. Financial Report

A. April/May 2016 Financial Report

B. 2015-2016 Transfer of Funds:

\$14,000.00 From General Fund(001) to Tech Maintenance(001-9710)
(to support ongoing improvement and upkeep of technology infrastructure)

\$17,000.00 From General Fund (001) to Facilities Maintenance(001-9708)
(to support ongoing improvement and upkeep of facilities)

C. 2015-2016 Final Permanent Appropriations: authorize Treasurer to make any/all necessary adjustments for the purpose of balancing and closing the fiscal year in accordance with standards set by the Auditor of State.

D. FY'2017 Temporary Appropriations – All Funds:

General: \$10,000,000

Other: carryover 100% of balance from FY'16
100% of new funds

Motion by Mr. Theaker, seconded by Mr. Prater to approve the Financial Report.

Vote: Seven yeas

SUPERINTENDENT RECOMMENDATIONS

13. Operational Action

A. Agreement for Service - Discovery School

That the Board approve the agreement for service between Discovery School and Mid-Ohio ESC to provide occupational therapy services and speech and language services for the 2016-2017 school year.

B. Agreement for Service - Fairway-Crawford DD Board

That the Board approve the service agreement between Fairway-Crawford DD Board and Mid-Ohio ESC to provide occupational therapy services for the 2016-2017 school year.

C. Agreement for Service – Shelby St. Mary’s School

That the Board approve the service agreement between Shelby St. Mary’s School and Mid-Ohio ESC to provide speech and language services for the 2016-2017 school year.

D. Agreement for Service – Shelby St. Mary’s School

That the Board approve the service agreement between Shelby St. Mary’s School and Mid-Ohio ESC to provide professional learning related to half a day of paraprofessional training on August 17, 2016.

E. Agreement for Service - Richland School of Academic Arts

That the Board approve the agreement for service between Richland School of Academic Arts and Mid-Ohio ESC to provide school psychologist services for the 2016-2017 school year.

F. Agreement for Service - Mansfield Choice Academies

That the Board approve the agreement for service between Mansfield Choice Academies and Mid-Ohio ESC to provide school psychologist services, occupational therapy services and speech and language services for the 2016-2017 school year.

G. Agreement for Service – Pioneer Career Technology Center

That the Board approve the agreement with Pioneer Career & Technology Center for Mid-Ohio ESC to provide an Academic/Student Service Supervisor for the 2016-2107 school year.

H. District Contract True-Up

That the Board approve the following Contract True-Up with Mid-Ohio ESC for the 2015-2016 school year.

GOAL Digital Academy

Operational Action (Con't)

I. Job Description

That the Board approve the following new job description:

Educational Consultant-Reading/Math Literacy Consultant

J. Ohio Association of Charter School Authorizers Membership

That the Board approve the membership for the Ohio Association of Charter School Authorizers for the 2016-2017 school year for a fee of \$1,000.

K. Agreement with McGown & Markling Co., L.P.A.

That the Board approve the agreement with McGown & Markling Co., L.P.A. for the provision of legal services, through School Law Hotline, for the 2016-2017 school year.

L. Insurance Rates

That the Board approve a 2.5% increase on insurance premiums for the 2016-2017 fiscal year as recommended by Stark County Council of Governments (COG).

M. GOAL Digital Academy Lease Agreement

That the Board approve the lease agreement between Mid-Ohio ESC and GOAL Digital Academy effective July 1, 2016 through June 30, 2020.

N. Sponsorship Contract with GOAL Digital Academy

That the Board approve the contract between Mid-Ohio ESC and GOAL Digital Academy, for the sponsorship of the GOAL Digital Academy, effective July 1, 2016 to June 30, 2020.

O. Award of Bid for the Parking Lot and Drive Improvement

That the Board accept and award the bid submitted by Oyster Pavement Maintenance, Inc. of \$62,894.33 based upon the recommendation by K.E. McCartney and Associates, Inc.

P. Liability/Property Insurance

That the Board approve the liability and property insurance policy coverages with the Trident Insurance Company, effective July 1, 2016 through June 30, 2017, as recommended by School Insurance Consultants, LLC, with the following limits:

Liability:	\$5,000,000/\$7,000,000
Automobile:	\$5,000,000(including uninsured/underinsured motorist)
Building/Contents (blanket):	\$16,891,000
Premium:	\$12,932 (annual payment)

Operational Action (Con't)

Q. Review of Board Policies

It is recommended that the Board review the first reading of the following policies:

<u>Policy#</u>	<u>Title</u>	<u>New/Revised</u>
1130	Conflict of Interest	Revised
3113	Conflict of Interest	Revised
4113	Conflict of Interest	Revised
5200	Attendance	Revised
5320	Immunization	Revised
6110	Grant Funds	Revised
6550	Travel Payment & Reimbursement	Revised
7300	Disposition of Real Property/ Personal Property	Revised
7310	Disposition of Surplus Property	Revised
7450	Property Inventory	Revised
2460.03	Independent Educational Evaluations	New
6111	Internal Controls	New
6112	Cash Management of Grants	New
6114	Cost Principals – Spending Federal Funds	New
6116	Time and Effort Reporting	New
6325	Procurement – Federal Grants/Funds	New

R. Agreement for Service – Mansfield City Schools

That the Board approve the agreement for service with Mansfield City Schools for Mid-Ohio ESC to provide a Public Relations Consultant for the 2016-2017 school year.

S. NCOCC Service Level Agreement and Contract

That the Board approve the Service Level Agreement and contract between North Central Ohio Computer Cooperative (NCOCC) and Mid-Ohio ESC for FY'2017.

T. Purchased Service Contracts

That the Board approve the following purchased service contract:

On behalf of Mansfield City Schools:

1. Larry Gibbs - \$38/hr - to provide Public Relations Consulting services on an as-needed basis effective July 1, 2016 through June 30, 2017.

Motion by Mr. Prater, seconded by Mrs. Plotts to approve the Operational Action items.

Vote: Seven yeas

14. Personnel Action

A. Employment Contracts

That the following personnel contracts be approved effective with the 2015-2016 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
Linda Cuzzolini	Administrative Assistant	1 year	9 days (pro-rated)

B. Employment Contracts

That the following personnel contracts be approved effective with the 2016-2017 contract year (*contingent upon client service agreement, administrative/fiscal agent agreements and/or on receipt of grant funds, proper certification/licensure and completed background checks):

<u>Name</u>	<u>Position</u>	<u>Contract</u>	<u>Length</u>
<u>Administrative</u>			
Loretino Brunetti	School Psychologist	1 year	204 days
Stacy Crawford	Preschool Coordinator	1 year	214 days
Stephen Earnest	Treasurer – Tomorrow Center	1 year	260 days
Fred Fastenau	Educational Consultant	1 year	62 days
Gary Graham	Coordinator of Federal and State Programs	1 year	70 days
Paul Hiszem	School Psychologist	1 year	40 days
Tricia Kehl	Educational Consultant-Reading/Math Literacy Consultant	1 year	214 days
Dena Kirby	Academic/Student Services Supervisor	1 year	230 days
Tyler Lauber	Special Education Coordinator	1 year	204 days
Lynn Meister	Curriculum and Instructional Consultant	1 year	210 days
Carole Neighbor	Educational Consultant/Gifted Consultant	1 year	199 days
Lillie Shelby	Special Educational Consultant/School Psychologist	1 year	214 days
Susan Taylor	School Psychologist	1 year	204 days
Steve Willeke	School Psychologist	1 year	40 days
Toni Zehe	Preschool Coordinator	1 year	171 days
<u>Limited Teacher</u>			
Randall Fagan	Teacher - FIRST School	1 year	230 days
Christen Hutchison	Ed Associate to Psychologist	1 year	198 days
Lorri Ramey	Teacher - FIRST School	1 year	230 days
Rebecca Seitter	Speech/Language Pathologist	1 year	155 days
Andrea Sensel	Occupational Therapist	1 year	116 days
Michelle Vance	Gifted Teacher	1 year	184 days

Personnel Action (Con't)

Employee Contracts (Con't)

Limited Non-Teacher

Christa Arnett	Physical Therapist Assistant	1 year	80 days
Linda Cuzzolini	Administrative Assistant	1 year	260 days
Whitney Fanello	Psychologist Assistant	1 year	38 days
Steve Helbert	Attendance Counselor	1 year	88 days
Chris Jones	Event Worker	1 year	260 days

Individual Service

Carol Boals	Speech/Language Pathologist	1 year	148 days
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C. Resignations

That the Board approve the following resignations:

- 1) Jennifer Ballinger – School Psychologist – effective at the end of the 2015-2016 school year.
- 2) Becky Diamond – Payroll/GOAL Digital Academy – effective at the end of the 2015-2016 school year.
- 3) Stephen Earnest – Treasurer/GOAL Digital Academy – effective at the end of the 2015-2016 school year.
- 4) Randy Hamrick – Technology Support/GOAL Digital Academy – effective at the end of the 2015-2016 school year.
- 5) Kimberly Hovey – Speech/Language Pathologist – effective at the end of the 2015-2016 school year.
- 6) Alonzo Jackson – Event Worker – effective at the close of the business day on May 31, 2016.
- 7) Jack Kegley – Career coach – effective at the end of the 2015-2016 school year.
- 8) June Leasure – School Psychologist – effective at the end of the 2015-2016 school year.
- 9) Gilbert Orr – Career Coach – effective at the end of the 2015-2016 school year.
- 10) Sandra Powell – Educational Consultant – effective at the end of the 2015-2016 school year.
- 11) Mike Wellin – Technology Coordinator/GOAL Digital Academy – effective at the end of the 2015-2016 school year.
- 12) Connie Ervin – Educational Consultant – effective at the end of the 2015-2016 school year.
- 13) Holly Keller – School Social Worker – effective at the end of the 2015-2016 school year.
- 14) Sarah RaeNel Yingling – Special Education Consultant – effective at the end of the 2015-2016 school year.
- 15) Jonathan Burras – Special Education Consultant – effective at the end of the 2015-2016 school year.

Personnel Action (Con't)

D. Supplemental Contracts

That the Board approve the following Supplemental Contracts:

- 1) Tammy Magers – to provide up to and not to exceed three (3) additional days of preschool services to Shelby City Schools between June 1, 2016 and June 30, 2016 at a rate of \$21.80/hr.
- 2) Michelle Patrick - to provide an additional 10 days at her daily rate for the 2016-2017 school year.
- 3) Private Residential Treatment Facility Program (PRTF) teachers - \$3,000 supplemental for the 2016-2017 school year for PRTF full-time teachers at Abraxas School and FIRST School, prorated for any partial year employment effective July 1, 2016 through June 30, 2017.

E. Amended Contract

That the Board approve the following amended contract:

- 1) Christine Rogers - Speech/Language Pathologist - amend 2016-2017 contract from 194 days to 155 days.
- 2) Gilbert Orr - Career Coach - amend 2015-2016 contract from 77 days to 79 days.

Motion by Mr. Swigart, seconded by Mr. Theaker to approve the Personnel Action items.

Vote: Seven yeas

15. Adjournment

Motion by Mr. Prater, seconded by Mrs. Prater to adjourn. Vote: Seven yeas

The President declared the meeting adjourned at 2:10 p.m. at the Mid-Ohio Educational Service Center.